



## The International School of Minnesota

Dear ISM Families,

In an effort to continue to best serve our students and families, The International School of Minnesota will continue to offer a school-sponsored bus program. Again this year, Minnetonka Transportation, Inc. (MTI), based out of Golden Valley and Minnetonka, will provide the busing portion of the service, while the routing will be handled through the Hopkins School District. ISM will continue to oversee the administration of the program, including sign-up, individual requests, billing, etc.

The Transportation Contract is enclosed. Please read the contract carefully so that you understand the details involved.

- **Bus Stop Locations-** When logistically feasible, door-to-door service will be offered. In some cases, regional locations would be established as an alternative to door-to-door service. Typically, regional stops would be a 3-10 minute drive from a bus rider's home.
- **Length of Bus Ride-** Every effort will be made to keep your child's bus ride as short as possible. Stops on the outer edge of a route will generally have a one-hour minimum ride, while stops closer to ISM will have a correspondingly shorter ride. Please keep in mind, however, that pending final route assignment the length of the route will likely exceed one hour. The first students picked up in the morning (farthest from school) could expect about a 6:30-7:00 a.m. pick-up time.
- **School Arrival Time-** Buses will arrive to ISM at approximately 8:00-8:10 a.m.
- **School Departure Time-**
  - o Buses will depart ISM at 4:25 p.m. each regular school day.
  - o Buses will depart ISM at 12:30 p.m. on half-days.

### Pricing:

- Please see attached Transportation Contract for the cost of transportation. Prices include transportation for all regular full and half-day school days as noted on the 2018-2019 calendar.

**Bus contracts must be postmarked or received by July 13, 2018.** Electronic contracts are available online and may be emailed to [eheimerl@ism-sabis.net](mailto:eheimerl@ism-sabis.net).

\*If your child is transported by the Playworks bus, please contact the SMSC Education Center to coordinate your transportation.

The School will contact you with exact pick-up/drop-off times and locations before or during the week of **August 20th, 2018**. ISM reserves the right to enforce a minimum ridership per route. Please call ISM at 952.918.1800 if you have any questions.

Sincerely,

Stephan Michaud  
Acting Director